



ADMINISTRATIVE REPORT

DATE: MAY 8, 2020

TO: CITY COUNCIL AND PINOLE COMMUNITY MEMBERS

FROM: ANDREW MURRAY, CITY MANAGER

UPCOMING EVENTS

CITY PUBLIC MEETINGS

Meetings	Date and Time	Location
City Council	Tuesday, May 19, 2020 6:00 pm	Videoconference*
Special Budget City Council Meeting	Tuesday, May 26, 2020 6:00 pm	Videoconference*
Planning Commission	Wednesday, May 27, 2020 7:00 pm	Videoconference*

* Due to the State of California's declaration of emergency, City Council meetings are currently being conducted through videoconference pursuant to authorization from Governor Newsom's executive orders. Please submit public comments for City Council meetings to the City Clerk before or during the meeting via email to hiopu@ci.pinole.ca.us. City Council meetings can be viewed live on Channel 26 or video-streamed live on the City's website, www.ci.pinole.ca.us. If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Iopu, at (510) 724-8928 or hiopu@ci.pinole.ca.us. Agendas, minutes, and other information regarding City Council meetings can be found on the City website, https://www.ci.pinole.ca.us/city_government/city_clerk/agendas_and_minutes

OTHER CITY-SPONSORED EVENTS

Events	Date and Time	Location
None*	N/A	N/A

* The City has cancelled or postponed all City-sponsored events for the time being to comply with the County Health Officer's health orders.

CORONAVIRUS (COVID-19) UPDATE

In response to the COVID-19 epidemic and the County health orders, the City of Pinole has modified its operations and services, effective March 17, 2020 through at least May 31, 2020. Some highlights are listed below. You can find more complete information on the City's COVID-19 website: https://www.ci.pinole.ca.us/city_government/coronavirus

- A new County health order requires anyone working at or visiting an essential business, such as a grocery store or gas station, to wear a face covering to help reduce the spread of COVID-19. The order, effective Wednesday, April 22, 2020, also requires public transit and government workers to wear masks when they come close to others, or where the public is likely to be present.
- The County has created a new call center to connect businesses and workers with federal, State, and local coronavirus assistance programs. The call center opened on Thursday, April 23, 2020 and will operate Monday through Friday from 8:30 am to 5 pm. The call center phone number is (833) 320-1919.
- Contra Costa Health Services opened four drive-through coronavirus testing sites. Any County resident with symptoms of COVID-19, such as fever, coughing, shortness of breath, and fatigue, can call (844) 421-0804 Monday through Friday from 8 am to 3:30 pm for a confidential screening by a health professional. Based on that screening, an appointment for one of the testing centers can then be made.
- The County has created a call center to handle general inquiries regarding COVID-19, including questions about what is required by the County health orders. The call center is open every day from 8 am to 5 pm, and the phone number is (844) 729-8410.
- Unfortunately, the COVID-19 pandemic is bringing out some scammers, trying to take advantage of people's fears. To protect yourself, don't open email links or attachments from unknown sources, as this can introduce computer viruses, and hang up on robocalls, including calls offering COVID-19 treatments, cures, health plans, or financial assistance. For more information, visit the State Attorney General's COVID-19 community resources at <https://oag.ca.gov/consumers/covid-19>.

Find more detailed information on the City's coronavirus website: https://www.ci.pinole.ca.us/city_government/coronavirus

ITEMS OF INTEREST

CONDUCTING BUSINESS AT CITY HALL

The City of Pinole Development Services Department is now open for in-person service on an appointment basis only. Permit issuance will occur Monday through Thursday between 8:00 am and 12:00 pm. Please call to schedule an appointment at (510) 724-8912. All appointments will be made in 30-minute increments commencing at 8:00 am. Being on time will ensure Staff is able to assist you, otherwise your appointment may need to be rescheduled. Please be aware, face coverings are required as well as proper social distancing requirements. Verify that you have everything required per our [COVID19 Plan Review Submittal Checklist](#) ready and with you at the time of your appointment.

In person appointments are not required for Building Permit Applications. They should be submitted electronically by emailing all of the required documentation to building2@ci.pinole.ca.us.

Many City employees are working remotely, while others will be working a limited/modified schedule while social distancing in the office. We thank you in advance for your patience as we continue to serve while preserving health and welfare.

STREETLIGHT OUTAGE INVENTORY

The Public Works Department conducts a streetlight outage inventory twice a year. This happens when daylight savings time begins and ends. Two Staff members ride together to complete this task at night. Since the COVID-19 pandemic, we have not been able to complete this task. So, we are asking the Citizens of Pinole to please report any streetlights that are not working to Junior Castro at (510) 741-2065 or jcastro@ci.pinole.ca.us. You can find the streetlight numbers on the front of the pole.



CENSUS 2020! IT'S TIME TO RESPOND!

There's no denying we are living in unnerving and uncertain times as we respond to the COVID-19 pandemic. That's why it's more important than ever that everyone respond to Census 2020. In fact, how we respond to this Census will impact our ability to respond to future public health crises like the one we are living through right now. Thankfully, the Census is a social distancing approved activity and it has never been easier to respond in the comfort and safety of your own home.

By now, all households should have received a notification in the mail inviting them to respond to the census. You can fill out the census online at my2020census.gov, by phone ([numbers available in 13 languages at this link](#)), or by mail. Starting Mid-May, the Census Bureau will begin sending out Enumerators to follow up with households who haven't responded.

Make sure to count **everyone** living in your household as of April 1, 2020. Remember, your responses are confidential and will shape how much federal funding and civic representation our Pinole gets **for the next decade**. When you've completed your census post a picture on your social media with your receipt and tag #CountMeIn and #CoCoCounts.

Still have questions about how to respond to Census 2020? [Click here to check out answers to frequently asked questions.](#)

For more information about Census 2020 and Contra Costa County's efforts visit cococensus.org.

GET INVOLVED! JOIN A CITY BOARD, COMMITTEE, OR COMMISSION!

The City is continuously looking for volunteers to serve on City boards, committees, and commissions. More information, including current vacancies, can be found on the City's website: https://www.ci.pinoles.ca.us/city_government/city_clerk/boards_and_commission. Candidates must be appointed by action of the City Council.

CONTACT THE CITY

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